

**PROCUREMENT
CENTRE**

Office
Pretoria

Enquiries
Mr. Aser Makgate

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Room
Linton House, Ground
Floor, Brooklyn Bridge,
Pretoria

Reference
RFP 09/2016

Date
2016-08-11

TO WHOM IT MAY CONCERN

South African Revenue Service
Pretoria Head Office
570 Fehrsen Street
Brooklyn Bridge
Pretoria
P O Box 2127, Groenkloof, 0027
Telephone (012) 422-6821
rft-professionalservices@sars.gov.za

Dear Sir/Madam,

**REQUEST FOR INFORMATION : CUSTOMISATION AND IMPLEMENTATION OF
SENIOR MANAGEMENT DEVELOPMENT
PROGRAMME AND EXECUTIVE
DEVELOPMENT PROGRAMME**

CLOSING DATE : 12 SEPTEMBER 2016 AT 11H00

TENDER NUMBER : RFP 09/2016

You are invited to submit a proposal for customisation and implementation of a senior management development programme and executive development programme as indicated in the attached tender forms.

The conditions contained in the RFP document and SARS Procurement Policy is applicable. This information will be treated as strictly confidential.

The bid document must be wrapped and sealed in accordance with the instructions contained in the RFP document and on which the following information is clearly indicated:

- a) The name and address of the bidder.
- b) Bid reference number, RFP 09/2016.
- c) Closing date and time, 12 September 2016 at 11H00.

The following conditions will apply to the submission of the bid documents:

1. All bids must be submitted in original, hard copy format and in electronic format in accordance with the instructions in the RFP document;
2. Bid documents may either be posted to the Tender Office - SARS Procurement Department, Linton House, 570 Fehrsen Street, Brooklyn Bridge, Brooklyn, Pretoria, 0181 or placed in the tender box at the main entrance at the aforesaid address;
3. Bid documents will only be considered if received by SARS before the closing date and time, regardless of the method used in point 2 above;
4. Late bids will not be accepted and shall be returned to bidders.



South African Revenue Service

Please direct all enquiries to Aser Makgate on (012) 422 6821 and email: tenderoffice@sars.go.za and copy rft-professionalservices@sars.gov.za

The bid forms must be completed fully.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'J. Makhubu', is written over a horizontal line.

JOHNSTONE MAKHUBU
GROUP EXECUTIVE: PROCUREMENT